

Privacy Statement IJclub Eindhoven (IJCE)

IJCE values the protection of your personal data. This privacy statement is intended to provide clear and unambiguous information on how IJCE deals with your personal data.

IJCE makes every effort to guarantee your privacy and therefore processes your personal data with great care. IJCE complies with all relevant legislation, including the GDPR (General Data Protection Regulation). This entails that IJCE:

- Processes your personal data in line with the purpose for which these data have been submitted by you. The purposes and the related types of personal data are included in this privacy statement;
- Processes only those personal data that are required as a minimum for the purpose for which these data have been submitted by you;
- Always asks for your explicit permission to process your personal data;
- Implements appropriate technical and organizational measures to ensure the security of your personal data;
- Does not pass on any of your personal data to other third parties, unless this is required for the purpose for which these data have been submitted by you;
- Is aware of your legal rights with regards to your personal data, wishes to inform you of these rights and will respect these rights at all times.

IJCE is responsible for the processing of your personal data. Should you have any questions after reading this privacy statement, or in a more general sense about this topic, you can contact IJCE using the contact details at the end of this document.

Processing of personal data of members of IJCE

IJCE processes personal data of its members for the following purposes:

- Administrative purposes
- Collection of membership dues
- Communication of IJCE club activities and collection of membership dues
- Collection of statistics regarding member participation in IJCE club activities

The basis for these personal data is:

- IJCE membership

IJCE may ask you for the following personal data for the purposes mentioned above:

- First name
- Surname
- Personal address
- Personal telephone number(s)
- Date of birth
- Personal email address
- Gender
- Personal bank account details

IJCE retains these personal data for the purposes mentioned above for the duration of your membership. After termination of your membership, IJCE removes your personal bank account details from its records as soon as any remaining financial obligations related to IJCE membership have been met. The remaining personal data are removed from IJCE records after a period of five years, excluding some data that are kept for statistical purposes only.

Processing of personal data of non-members of IJCE

IJCE processes personal data of non-members for the following purposes:

- Administrative purposes
- Collection of registration fees, participation fees, training fees etc.
- Communication of IJCE club activities
- Collection of statistics regarding non-member participation in IJCE club activities

The basis for these personal data is:

- Participation of non-members in IJCE club activities that are open to non-members

IJCE may ask you for the following personal data for the purposes mentioned above:

- First name
- Surname
- Personal address
- Personal telephone number(s)
- Date of birth
- Personal email address
- Gender
- Personal bank account details

IJCE retains these personal data for the purposes mentioned above during the following time period. After completion of the non-member activities, IJCE removes your personal bank account details from its records as soon as any remaining financial obligations related to these non-member activities have been met. The remaining personal data are removed from IJCE records after a period of three years, excluding some data that are kept for statistical purposes only.

Processing of personal data of newsletter subscription holders

IJCE processes personal data of newsletter subscription holders for the following purpose:

- To inform IJCE members about IJCE activities and events, relevant events at IJCE and its members, etc.

The basis for these personal data is:

- All IJCE members automatically receive a subscription to the IJCE newsletter

IJCE retains personal data for the purposes mentioned above during the following time period:

- Please refer to the section on processing of personal data of members of IJCE

Processing of personal data for IJCE publications

IJCE may produce film footage of IJCE club activities for IJCE publications (flyers, IJCE website, IJCE newsletter, displays at the ice skating ring Eindhoven). In the case of film footage of minors (< 16 years old) in which the minor in question can clearly be identified, IJCE will only include footage of such minors for which it has received a written declaration of consent by the parent/caretaker/legal guardian.

Provision of personal data to third parties

IJCE may pass on your personal data to third parties, if this required to achieve the following purposes:

- Printing and mailing of membership passes
- Registration at the KNSB
- Sending news letters and invitations per email
- Posting articles on the IJCE website
- Keeping its membership administration up to date

IJCE will never pass on personal data to third parties unless it has signed a data processing agreement with such parties. In addition, IJCE will make the necessary agreements with such parties to ensure the security of your personal data. IJCE will not pass on personal data to third parties with which it has not signed a data processing agreement, unless it is obliged or permitted to do so by law. An example of such an instance is when the police request personal data for an investigation. In such a case, IJCE is required to cooperate and to submit the personal data requested. In addition,

IJCE may share personal data with third parties, for which you as a member have given us your written consent.

Inside and outside the EU

IJCE passes on personal data to third parties with which it has signed a data processing agreement. Such third parties may be located both in and outside the EU. IJCE may only pass on personal data to third parties in countries outside the EU if these countries have been certified by the Dutch Authority for Personal Data (“Autoriteit Persoonsgegevens”) as being able to ensure an adequate level of protection. If a country has not been certified as such, then the data processing party located in this country needs to be certified for the EU-US Privacy Shield. Only on this basis is IJCE then permitted to pass on personal data to a data processing party in such a country.

Cookies

Visits to the IJCE website (www.ijce.nl) are tracked for statistical purposes only using cookies. A privacy enhancing measure in the source code of the IJCE website ensures that the IP address used to visit the IJCE website remains anonymous.

Minors

IJCE only processes personal data of minors (< 16 years old) for which it has received a written declaration of consent by the parent/caretaker/legal guardian. This includes publishing of any film footage of minors on the IJCE website, in newsletters and in promotional material where the minor in question can clearly be identified.

Retention period

IJCE does not retain personal data any longer than required for the purpose for which the data in question have been submitted or than required by law.

Security

IJCE has taken appropriate technical and organizational measures to protect the personal data of its members against unlawful processing. IJCE has taken the following measures:

- Anybody able to access IJCE personal data on behalf of IJCE is required to sign a non-disclosure agreement
- All IJCE systems can only be accessed using a user name and password combination.
- Regular back-ups are made of the administrative system to enable data to be recovered in case of physical or technical incidents.
- All GDPR related measures are tested regularly.

- All our volunteers have been informed of the utmost importance of protecting your personal data.

Your rights regarding your personal data

Any member of IJCE has a right to access, rectification or deletion of the personal data that IJCE has received from such member. In addition, any member of IJCE may object to the processing of (part of) his or her personal data by IJCE or by one of the third parties with which IJCE has signed a data processing agreement. Any IJCE member may also request a transfer of his/her personal data to such member or directly to another party on his/her behalf. IJCE may ask the member in question for a form of legal identification before honoring any such request. Any IJCE member may revoke the permission granted to process the personal data of such member at any time.

Complaints

Should you wish to launch a complaint about the processing of your personal data, we kindly ask you to contact us directly. Should we not be able to resolve the matter to your satisfaction, you may always launch a complaint with the Dutch Authority for Personal Data (“Autoriteit Persoonsgegevens”).

Questions

Should you have any questions or comments about this privacy statement, then please contact us.

Contact details IJCE

Secretary of the IJCE Board:

Address: Azalealaan 12, 582 ED Waalre

Email: secretaris@ijce.nl